



PHARMACEUTICAL
SERVICES LIMITED

Phone 0800 775 725
Fax 0800 748 453
Website www.psl.co.nz

PO Box 27 139
Marion Square

GuildLink®: AuditLink®

September 2011

As a community pharmacist, it can be difficult balancing the demands of running a business, complying with regulatory requirements and providing quality healthcare to your patients.

The Pharmacy Guild of New Zealand and PSL have developed a computer programme that will manage your paperwork and save you time and energy. GuildLink® has been designed to administer multiple modules. Your purchase comes with the first module - AuditLink®

AuditLink® is a web-based programme that:

- provides you with a complete set of templates for standard operating procedures (SOPs), with regular automatic updates
- is easily implemented on your existing computer system
- manages your pharmacy policies
- records and manages dispensing errors
- provides you with sample job descriptions
- manages staff training
- helps you meet your pharmacy audit requirements.

AuditLink® helps you manage your policies and keep your SOPs up-to-date through a single, uncomplicated system. It lets you:

- incorporate your regulatory requirements into your everyday practice
- set regular reminders for updating your policies and SOPs
- spread your regulatory workload throughout the year so that you keep on top of your paper work
- assign SOPs to your staff members for updating
- set regular tasks for your staff, such as refrigerator temperature checks and controlled drugs reconciliation
- generate customised reports on your SOPs, dispensing errors and pharmacy policies
- generate customised staff reports
- retrieve your SOPs, policies and job descriptions easily
- download new and updated SOPs with the click of a button
- print your documents effortlessly
- demonstrate you are continually improving your pharmacy practice and the quality of your service to patients.

Code	Description	Price	Quantity	Total
ALINKA1	GuildLink: Guild member + PBL member, 1st year	\$250.00		
ALINKA2	GuildLink: Guild member + PBL member, subsequent years	\$120.00	NA	NA
ALINKB1	GuildLink: Guild member + non PBL member, 1st year	\$250.00		
ALINKB2	GuildLink: Guild member + non PBL member, subsequent years	\$120.00	NA	NA
ALINKC1	GuildLink: PBL member + non Guild member, 1st year	\$1,000.00		
ALINKC2	GuildLink: PBL member + non Guild member, subsequent years	\$500.00	NA	NA
ALINKD1	GuildLink: non Guild member + non PBL member, 1st year	\$2,000.00		
ALINKD2	GuildLink: non Guild member + non PBL member, subsequent years	\$750.00	NA	NA
Additional sites in linked ownership (Guild members only, PSL account number needed for each site):				
ALINKGMX2-5	Up to five sites: The first site is \$250, remaining sites \$200 each	\$200.00		
ALINKGMX6+	More than five sites: The first site is \$250, remaining sites \$150 each	\$150.00		

I agree to the AuditLink® Subscription Agreement. Details are on page 2.

GST	
Total	

Pharmacy:

Email address for licence details to be sent to:

PSL Account Number(s):

Contact Name:

My cheque for the full amount is enclosed

Please Direct Debit my PSL account

Please send me information on the Direct Debit Scheme



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AUDITLINK SERVICE SUBSCRIPTION

- YOU SUBSCRIBE TO THE AUDITLINK SERVICE BY TICKING THE BOX ON THE FIRST PAGE OF THIS FORM THAT SAYS "I AGREE TO THE AUDITLINK[®] SUBSCRIPTION AGREEMENT".
- PSL WILL THEN EMAIL YOU A LICENCE FOR ACCESS TO THE SERVICE. YOU WILL BE REQUIRED TO ACCEPT THE USER LICENCE AGREEMENT TO ACCESS THE SOFTWARE.

- A. Pharmaceutical Services Limited ("PSL") is the owner of the AuditLink Service, a computer and web based practice management system to assist pharmacies in preparing and maintaining standard operating procedures.
- B. Customer has agreed to subscribe for the AuditLink Service which will enable Customer to install and use the AuditLink Software ("Software") and to have access to the AuditLink Website and its content for the purpose of the Customer preparing and maintaining its standard operating procedures.

1. SUBSCRIPTION

- 1.1. For the Subscription Fee and Customer's acceptance of the AuditLink Service Licence (which together with Customer's completed subscription will constitute "the Agreement"), PSL agrees that for the Term it will provide the AuditLink Service in accordance with, and subject to, the Agreement.
- 1.2. The Subscription Fee payable by Customer for each Term is calculated on the basis of the then current price list. Prices are quoted exclusive of GST, which is payable by Customers.
- 1.3. PSL reserves the right to vary its prices on 20 Business Days notice to Customers.
- 1.4. The first Subscription Fee is payable by Customer with this subscription.
- 1.5. The Subscription Fee for each subsequent Term shall be payable in a single annual payment which will be due on the 20th of the month following receipt by Customer of a tax invoice showing the basis of calculation of the Subscription Fee for the Term.

2. The following words shall have the following meanings unless the context otherwise provides:

- (a) "AuditLink Service" means the computer and web based practice management system designed to assist pharmacies to prepare and maintain standard operating procedures and includes the Software, user documentation, limited access to the Website and Content;
- (b) "AuditLink Service Licence" means the user license for the AuditLink Service available on the Website which must be accepted by Customer in order to complete Customer's subscription and this Agreement;
- (c) "AuditLink Website" means the website located at URL <http://www.psl.co.nz/guildlink>;
- (d) "Business Day" means any day other than a Saturday, Sunday or a statutory public holiday in New Zealand;
- (e) "Subscription Fee" means the subscription fee for the Term defined in clause 1; and
- (f) "Term," means a 12 month period commencing on the date Customer is granted access to the AuditLink Service.